

GALAXY FC – COVID-19 RISK ASSESSMENT

Covid-19 Officer: Andy Chase – Mobile:07745 675258– Email: galaxyfcvice@yahoo.com

Members of: Junior Premier League, Mid Sussex Youth Football League, Horsham Youth Football League, Sussex Sunday Football League & Crawley Youth Football League

EVENT:				VENUE NAME & ADDRESS:														
DATE:																		
VENUE LEAD CONTACT NAME:									VENUE LEAD CONTACT NUMBER:									
SESSION LEAD CONTACT NAME:									SESSION LEAD CONTACT NUMBER:									
CLUB SAFEGUARDING OFFICER NAME: SAM FOSTER									CLUB SAFEGUARDING OFFICER NUMBER: 07590 377483									
CLUB CHILD WELFARE OFFICER NAME: KEELY WILLIS									CLUB CHILD WELFARE OFFICER NUMBER: 07788 535891									
Following club policies & procedures				Yes	No	Emergency Procedures												
Self Screening Assessment						Emergency Action Plan						Yes	No					
Attendance Registers						Location of nearest defibrillator:												
Attendance Protocols Management & Players						Defibrillator location												
Attendance Protocols Spectators & Visitors						Emergency vehicle access												
Player code of conduct						Location of any access/barrier keys												
Parent & spectator code of conduct						Air Ambulance landing station												
Safeguarding children																		
Equality, diversity & inclusion																		
Social media use																		
Use of photography & filming						Insurance Cover						Yes	No					
Other (s) e.g parent/carer consent						Personal Accident & Public Liability insurance cover												

This document is to be completed in full prior to every activity by the venue lead in consultation with all other senior figures in attendance.

The same document can used multiple times (15) with the date entered for each activity.

It is the responsibility of the venue lead to add or alter any risks they believe pose a risk to the sheets below at every activity.

It is the responsibility of the venue lead to initial against all items on sheets below at every activity.

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TRAVELLING TO VENUES

What are the hazards?	Who may be at risk?	Risk	Controls required	Person	Date
<p>Gathering in the following areas when arriving, during & departing the ground at training or match days.</p> <ul style="list-style-type: none"> • Car park • Pathway to rear pitch 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 	Red	<ul style="list-style-type: none"> • Everyone who may attend are to receive training & match day protocols explaining processes whilst on site. • Clear signage reiterating protocols, one way movement & social distancing guidelines. 		
<p>Travelling to & from the following.</p> <ul style="list-style-type: none"> • Training sessions • Home fixtures • Away fixtures • Meetings • Social events 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 	Red	<ul style="list-style-type: none"> • Ensure all persons travelling are aware of current government guidelines. • Travel only with household members or your support bubble • Ensure support bubbles are in place. • Avoid public transport. If you have to travel by public transport, wear face masks for whole journeys. • Meet on time & allow enough time for safe journey & unexpected events. • Coaches are not to travel with U18 on their own unless it is a family member. • Traffic flow system to be put in place to ensure everyone is dismissed safely 		

<p>Access to all areas for the following vehicles.</p> <ul style="list-style-type: none"> • Emergency services 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 	<p>Red</p>	<ul style="list-style-type: none"> • Ensure all access ways are cordoned off to allow free access without delay. 		
<p>The following items being brought to the ground.</p> <ul style="list-style-type: none"> • Dogs • Pets • Bikes, scooters, skateboards, etc. 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 	<p>Amber</p>	<ul style="list-style-type: none"> • Guide dogs are permitted with owner on site. • Dogs are welcome with owners but must be on a leash & waste cleared & disposed of in appropriate bin. • No dangerous pets/animals are allowed on site. 		

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TOILETS & EQUIPMENT STORAGE

What are the hazards?	Who may be harmed?	Risk	Controls required	Person	Date
Access to following areas. • Toilets	<ul style="list-style-type: none">• Players• Coaches & management• Spectators & visitors• Parents• General public	Red	<ul style="list-style-type: none">• There are no toilet facilities when attending council pitches		
Access to equipment storage areas. • Equipment		Amber	<ul style="list-style-type: none">• All equipment to be disinfected before each use & after.• If equipment is used by others it must be cleaned with antibacterial wipes each time.• Bibs to be collected after each session and washed ready for next session		

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TRAINING & MATCH AREAS

What are the hazards?	Who may be harmed?	Risk	Controls required	Person	Date
<p>The presence of following could cause injury or ill health in training & playing areas.</p> <ul style="list-style-type: none"> • Potholes • Animal faeces • Standing water • Other foreign objects • Ice / Snow 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 	Red	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 		
<p>The following items listed below.</p> <ul style="list-style-type: none"> • Goalposts • Corner Flags • Balls 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 	Red	<ul style="list-style-type: none"> • Training & match day protocols to be followed. • Goalposts & corner flags used are disinfected after every use. • Social distancing measures to be implemented. • Balls are to only be retrieved by designated person & cleaned with antibacterial wipes prior to being used again. 		
<p>The following items listed below.</p> <ul style="list-style-type: none"> • Seats 	<ul style="list-style-type: none"> • Players • Coaches & management • Spectators & visitors • Parents • General public 		<ul style="list-style-type: none"> • Spectators & visitors encouraged to bring their own seat & take home. 		

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PLAYERS, COACHING STAFF & OFFICIALS

What are the hazards?	Who may be harmed?	Risk	Controls required	Person	Date
<ul style="list-style-type: none"> Playing area clearly marked to support social distancing 	<ul style="list-style-type: none"> Players Coaches & management Officials Parents 	Amber	<ul style="list-style-type: none"> Cones to de-mark zones 		
<ul style="list-style-type: none"> NHS Test & Trace Service 	<ul style="list-style-type: none"> Players Coaches & management Officials Parents 	Red	<ul style="list-style-type: none"> Coaches to take register at every session, to aid NHS Test and Trace Service 		
<ul style="list-style-type: none"> Water bottle Hand gel Sun Cream Medication 	<ul style="list-style-type: none"> Players 	Red	<ul style="list-style-type: none"> Coaches to notify parents that their child has their own named water bottle, hand sanitiser, sun cream any necessary medication Strict hand hygiene, hand sanitiser is available during the session for players, coaches and officials to use before and after sessions 		

<ul style="list-style-type: none"> Planned Activity Age appropriate Covid-19 – follow Government Guidance re, group size Social Distancing 	<ul style="list-style-type: none"> Players Coaches & management Officials Parents 	Red	<ul style="list-style-type: none"> Coaches to plan activity based on government guidance Social distancing measures to be implemented. 		
<ul style="list-style-type: none"> No Contact Policy 	<ul style="list-style-type: none"> Players Coaches & management Officials Parents 	Red	<ul style="list-style-type: none"> No common forms of greeting that contain physical contact such as high fives, fist bumping with other participants or with your coaches. Players are discouraged from celebrating goals 		
<ul style="list-style-type: none"> Code of Behaviour 	<ul style="list-style-type: none"> Players Coaches & management Officials Parents 	Amber	<ul style="list-style-type: none"> Covid-19 officer will be responsible for communicating the code of behaviour to all players, coaches, volunteers within the club 		

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PARENTS

What are the hazards?	Who may be harmed?	Risk	Controls required	Person	Date
<ul style="list-style-type: none"> • Advance information 	<ul style="list-style-type: none"> • Players • Coaches & management • Officials • Parents 	Red	<ul style="list-style-type: none"> • Parents to complete consent form and give written consent to the club and or coach to ensure they are comfortable with the club's covid-19 planning arrangements • Be aware that the period of isolation may have resulted in your child becoming anxious, please only support their return to football when they feel confident to do so • Your child must arrive changed and ready to exercise • Ensure your child has named water bottle they must not share these with anyone else • Do not attend a session of your child or a member of your household is unwell notify the coach and support the NHS Test & Trace Service 		

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MEDICAL INFORMATION & MANAGING INJURIES

What are the hazards?	Who may be harmed?	Risk	Controls required	Person	Date
<ul style="list-style-type: none"> Self-check procedure 	<ul style="list-style-type: none"> Players Coaches & management Officials Parents 	Red	<ul style="list-style-type: none"> Players, coaches, officials, volunteers, parents must undergo self-assessment for Covid-19 symptoms 		
<ul style="list-style-type: none"> Hygiene Protocol 	<ul style="list-style-type: none"> Players 	Red	<ul style="list-style-type: none"> Spitting should be avoided as this is now a recognised risk to health Hand to be sanitised before and after each session hands to be washed at the earliest opportunity Chewing of gum is not permitted 		
<ul style="list-style-type: none"> Emergency contact numbers or participants 	<ul style="list-style-type: none"> Players Officials 	Red	<ul style="list-style-type: none"> Coaches to keep register of everyone that attends an activity to support NHS Test & Trace 		
<ul style="list-style-type: none"> Managing Injuries 	<ul style="list-style-type: none"> Players Coaches & management 	Red	<ul style="list-style-type: none"> Coaches are not permitted to administer first aid unless an emergency First Aid treatment is required PPE (including face coverings) will be worn For players U18 a member of their household can help assist Any first aid administered hands should be thoroughly cleaned with soap and water or alcohol hand sanitiser at the earliest opportunity 		

RISK ASSESSEMENT COMPLETED BY:

NAME: _____

CLUB ROLE: _____

SIGNATURE: _____

DATE: ____/____/____

NAME: _____

CLUB ROLE: _____

SIGNATURE: _____

DATE: ____/____/____

CHECKED BY CLUB COMMITTEE MEMBER:

NAME: _____

CLUB ROLE: _____

SIGNATURE: _____

DATE: ____/____/____